

## Notes from the GRC Cardinal Café

The Cardinal Café would like to take a moment and go over a few things in regards to the cafeteria:

- Parents may set up an online account through “My School Bucks” located at CLARKSCHOOLS.net for their student/students where money can be deposited and parents may view the spending history of the student/students associated with that account. The system updates accounts 3 times a day, at approx. 6:30am, 9:30am and 9:00pm. If a deposit is made after the 9:30am update your students account will not be updated until that night, so funds would not be available for lunch that day. We ask you set reminder limit to one that would give you ample time to deposit money into your students account.
- Free and Reduced Application Info: The forms are being turned into Central Office where they are date stamped the day they are received and processed within 7 working days from the day they are turned into Central Office. Your student needs to bring money with them until the forms are processed. Please understand that all 11 schools are turning forms into Central Office and they are being processed as quickly as possible.
- Parents/Students may send cash with students, send a check, or use the online system. Here at GRC we are unable to use debit/credit cards – Sorry for that inconvenience. However, you can set up an account with the “My School Bucks” where you can use those cards.
- A student who received free or reduced meals last year or from another state/school district, **MUST FILL OUT a NEW APPLICATION EVERY YEAR!!** If a new form is not submitted and processed by the middle of September, your student/ students will be required to pay for their meals until the proper paperwork is processed.
- If you have a change in household members, income, employment you may fill out a form at any time during the school year.
- If you have questions, or need assistance feel free to contact Tina Banks, Cafeteria Manger at 859-744-6111 ext 2503.