

CLARK COUNTY SCHOOLS

TRANSPORTATION DEPARTMENT INCLEMENT WEATHER PLANS 2009-2010

Elaine Farris, Superintendent
Paul Christy, Director of Operations
Danny Fisher, Transportation Supervisor

AUTHORIZED SCHOOL DISTRICT PERSONNEL

The following individuals **only** will be in contact with the news media in regard to the early dismissal or closing of schools due to inclement weather.

Elaine Farris	859-595-9166 (cell)
Superintendent	745-4545 (work)

Paul Christy	595-0029 (cell)
Director of Operations	745-4545 (work)

Danny Fisher	595-0031 (cell)
Transportation Supervisor	744-5620 (work)

INCLEMENT WEATHER PROCEDURES

1. If weather conditions are becoming or are expected to become prohibitive for school purposes, the Superintendent or the responsible administrator shall make visual checks of the City/County roadways until a decision can be made.
The Superintendent or the responsible administrator will consult with some or all of the following in making a decision.
 - A. Weather forecasts
 1. National Weather Service, Lexington: Telephone 1-859-281-5700
 2. Weather Radio 24-Hour Service, Lexington: Frequency 162.40
 - B. Kentucky State Police
 1. Dispatcher: Telephone 1-800-222-5555 (Richmond Post)
 2. Dispatcher: Telephone 1-606-784-4127 (Morehead Post)
 - C. Kentucky State Highway Department
 1. Paul Richardson, Supervisor: Telephone 737-7687 (work)
 - D. Clark County Road Department
 1. Kevin Wilson: Telephone 745-0255 (work)
 - E. Clark County Sheriff's Department
 1. Clark County Sheriff: Telephone 744-4390
 - F. Winchester Police Department
 1. Dispatcher: Telephone 745-7403*

* This is the better number to call of the 2 local law enforcement agencies because it is a 24-hour number, and the Sheriff's night shift Deputies report road conditions to the Winchester Police Department.
 - G. Clark County Disaster and Emergency Services (D.E.S.) 745-7415
 - H. Other area School Transportation Departments/Administrators
2. Decision made on Inclement Weather Plans
 - A. No later than 5:30 a.m., if at all possible.
3. Communication of the decision to the Media
 - A. Call radio and television stations, in the order listed.
 - B. Reporting procedure to be followed:
 1. This is (individual's name).
 2. I am (position in the school district).
 3. Code (give the code word for that particular station).
 4. Give inclement weather plan that is in effect for that day.

PLANS FOR CLOSING SCHOOLS OR CHANGING SCHEDULES **DUE TO INCLEMENT WEATHER**

Due to inclement weather (snow, ice, high water/ flooding, etc.) occasional changes may be required in school transportation, attendance times and dates. Inclement weather requires close cooperation and good communications between home and school so that the quality of education is not lowered, and the safety and welfare of children are safeguarded.

Kentucky Department of Education regulations allow up to five hours of dismissal per year for inclement weather in increments of one or two hours only. Clark County may choose to delay the opening of schools by 1 or 2 hour increments as an option to closing for the entire day. The Board and administration may use this alternative in an effort to reduce the number of days missed due to inclement weather. The District will continue its policy of early dismissal if road conditions deteriorate during the day.

If hazardous road conditions exist due to weather, and it is necessary to make changes in the daily school schedule, one of the following operational plans will be used and announced:

SCHOOLS DELAYED OR CLOSED

ALL SCHOOLS IN THE CLARK COUNTY SCHOOL DISTRICT WILL OPERATE ON A ONE-HOUR DELAY.

- A. A 1 hour delay indicates students should arrive at their regular designated bus stop locations 1 hour later than their normal pick up times. All student drivers, parent drop-offs, and student walkers should arrive at their school locations 1 hour later than regularly scheduled.
- B. Staff should report to their schools as close to their regular designated work times as road conditions allow for their safety.

or **ALL SCHOOLS IN THE CLARK COUNTY SCHOOL DISTRICT WILL OPERATE ON A TWO-HOUR DELAY.**

- A. A 2 hour delay indicates students should arrive at their regular designated bus stop locations 2 hours later than their normal pick up times. All student drivers, parent drop-offs, and student walkers should arrive at their school locations 2 hours later than regularly scheduled.
- B. Staff should report to their schools 1 hour later than their regular designated work time if road conditions allow for their safety.

or **ALL SCHOOLS IN THE CLARK COUNTY SCHOOL DISTRICT WILL BE CLOSED.**

EARLY DISMISSAL*

SHOULD WEATHER CONDITIONS BEGIN TO DETERIORATE DURING THE SCHOOL DAY, AND IT IS DETERMINED THAT ROAD CONDITIONS ARE BECOMING HAZARDOUS, SCHOOLS WILL BE DISMISSED EARLY.

- A. If it becomes necessary to dismiss schools early, notifications will be made through the use of the media sources listed and by any other means of communication the District may have available.

*** Parents are to arrange with a nearby friend or relative to receive their children should they arrive home from school early, and the parents are away from home. It is the responsibility of the parents to make these arrangements. Children will get off the bus at the regular bus stops whenever possible or be returned to their school.**

**SOURCES FOR INFORMATION ABOUT THE SCHOOL DISTRICT
INCLEMENT WEATHER PLAN**

Once a decision has been made to close schools (no later than 5:30 a.m. if at all possible) or change the daily time schedule, information will be given immediately to **media sources**.

**SCHOOL WILL BE IN SESSION IF THERE IS NO ANNOUNCEMENT
FROM THE MEDIA. SCHOOL OFFICES AND ADMINISTRATORS
WILL NOT HAVE ANY INFORMATION OTHER THAN WHAT IS
BROADCAST BY THE RADIO AND TELEVISION STATIONS.**

For your quick reference, the radio and television stations and their locations are:

WLEX (Channel 18 - TV) - Lexington
WKYT (Channel 27 - TV) - Lexington
WTVQ (Channel 36 - TV) - Lexington
WDKY (Channel 56-TV) - Lexington
WLJC (Channel 3-TV) - Beattyville
CLEAR CHANNEL RADIO - Lexington
WVLK (590 AM; 92.9 FM) - Lexington
WGKS (96.9 FM) – Lexington

QUESTIONS - OPINIONS - VIEWPOINTS

The Superintendent invites any parent or citizen to communicate with the appropriate administrators about this memorandum or on any school matter.

Elaine Farris, Superintendent
Telephone: 744-4545

Paul Christy, Director of Operations
Telephone: 744-4545

Danny Fisher, Transportation Supervisor
Telephone: 744-5620

PLEASE RETAIN THIS INFORMATION FOR FUTURE REFERENCE!

